##### OPUS RESTAURANT TERMS AND CONDITIONS CHRISTMAS 2016

##### FOR PRIVATE EVENTS & GROUP BOOKINGS

**CONFIRMATION OF BOOKING:** Bookings are confirmed once we have advised you in writing that we have received your signed Terms & Conditions.

**NUMBER OF GUESTS:** For **Private Dining** (Opus 1 & 2) there is a minimum spend of £800 per room. In the **Main restaurant** tables of 10 and above must sign this group booking form & depending on availability the maximum number of guests on one table is 10 people.

** ALLERGEN ADVICE:** As per Food Allergen Legislation Act 2014, you are required to advise on allergen details for any guests attending an event.

**DEPOSIT:** This can be paid as soon as the booking is confirmed or at the latest 21 working days prior to your booking we will deduct a non refundable deposit from the credit card number supplied; deposit will be £20 per person.

**CONFIRMATION OF NUMBERS:** 5 working days prior to your booking we require final confirmation of your numbers, for which you will be charged on your final bill. For parties of 16 or more we will require a meal pre order and table plan.

**BILL:** Your bill must be settled in full at the end of the meal.

**AVAILABILITY:** If certain dishes and wines become unavailable at short notice we will contact you immediately to propose an alternative for your consideration.

**WINES & SPIRITS:** Only wines and spirits supplied by Opus are permitted for consumption on the premises.

**PRICES:** The prices quoted include VAT and are subject to change due to market influences but do not include a service charge at 12.5%.

**LOSS OR DAMAGE:** Opus Restaurant does not accept responsibility for loss or damage of any item or other property brought onto the premises by clients or their guests. Any damage caused to Opus Restaurant property will be charged for.

**CLUB OPUS CARD:** The Club Opus card cannot be used for functions in the private rooms, group bookings over 15 people or for exclusive functions.

***Please ensure that these Terms & Conditions are read & signed by someone authorised to make payment. Once signed, you are agreeing to our Terms & Conditions.***

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| **SIGNED & DATED:** |  |
| **PRINT NAME IN BLOCK CAPITALS:** |  |
| **DATE OF EVENT:** |  |
| **SESSION:** | LUNCH / DINNER |
| **COMPANY/ ORGANISATION :** |  |
| **CREDIT CARD DETAILS:** | **Name of card:** |
| **Expiry & Security Code:** | **Card no:** |

These Terms & Conditions supersede all other terms for ALL December bookings