Terms and Conditions
Private Dining Room hire

Prior to booking a Private Dining Package it is recommended that you undertake a viewing of the facilities available and discuss any special requirements you may have with one of our co-ordinators.
Prior to booking our co-ordinator will advise on the timings of the event. These timings must be adhered to.

Deposit
A deposit of £5 per person will be required to secure all reservations. The reservation will not be held in a confirmed state until the deposit is received.

Deposit payments can be made by credit/debit card or BACS transfer. Cheques are an acceptable form of deposit payment as long as they are received at least 5 working days before the reservation date.

Provisional reservations will be held in an unconfirmed state for a period of 5 working days after which time the reservation will be removed from our system.

Deposits are non-refundable.

The deposit amount will be subtracted from the final bill on the day of the reservation.

Payment
Payment of the final bill must be settled at the end of the event by credit card or cash, unless a written request is received by the General Manager at least 10 working days prior to the event.

All prices are quoted subject to the addition of VAT. The VAT will be charged at the rate prevailing at the time of the reservation.

Extra Equipment & Services
Equipment that is not normally available in the restaurant can be arranged for your event at an additional cost through one of the nominated Seven Restaurant & Café Bar suppliers. Non-approved suppliers will be asked to complete full risk assessments and method statements before entry to the premises is allowed. The use of any extra equipment must be approved by Seven Restaurant & Café Bar beforehand.

Menu Selection
Food selections must be confirmed at least 5 working days prior to the reservation. It is advisable to select wines in advance of the reservation, to avoid supply issues.

Our reservations team will guide you through the organisation of your reservation including pre event cocktails, Champagne receptions, canapes, menus, flowers, cakes etc..

Damage
Seven Restaurant & Café Bar will charge for any items belonging to the Restaurant that are removed or damaged.

Terms and Conditions are Subject to change at Seven's Discretion